RISK ASSESSMENT – HebCelt Festival

Stall Name:		Contact Name:	
Date Risk Assessment Produced:			

Please follow these 6 steps to complete:

Step 1 - Identify the **hazards**.
Step 2 - Consider **who might be harmed and how**.
Step 3 - Decide whether the **risk** that somebody could be harmed is high, medium or low.
Step 4 - Indicate the **impact** of how serious the harm could be (*1=small, 10=serious*)
Step 5 - Evaluate the risks and decide on **precautions.**
Step 6 - Record **who** will take the action, **when** it should be addressed and record when **done**.

A copy of this must be submitted to the festival on application or prior to commencement.

Hazard	**Who** might be harmed and **How?**	**Risk** High/ Medium /Low	**Impact 1-10** 1=small 10=serious	**Precautions to reduce risk and/or impact**	**ACTION** Prioritise those hazards that are high-risk and have serious consequences first.		
					Action by whom	Action by when	Done